

Surfside Beach City Council Meeting

Tuesday January 9, 2024

Village of Surfside Beach

1304 Monument Drive

Surfside Beach, TX 77541

An agenda information packet is available for public inspection on the website at
www.surfsidetx.org

NOTICE IS HEREBY GIVEN that the City Council of the Village of Surfside Beach will conduct a budget workshop scheduled for **7:00 p.m. on Tuesday January 9, 2024**. To view the meeting electronically please use the following website:

<https://us02web.zoom.us/j/84253545017?pwd=VHFGMXRoZmJHNG5lcDBISlJ3MldjUT09>

Meeting ID 842 5354 5017 Password 1304

The City Council reserves the right to meet in closed session on any agenda item, should the need arise and if applicable, pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

COUNCIL MEETING:

- 1) CALL TO ORDER, QUORUM IN ATTENDANCE
- 2) INVOCATION, PLEDGE OF ALLEGIANCE
- 3) Mayor/council/department head reports
- 4) Business of visitors not on the agenda.
- 5) ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY, AND THE COUNCIL WILL ENACT THEM WITH ONE MOTION. UNLESS A COUNCIL MEMBER SO REQUESTS, NO SEPARATE DISCUSSION OF THESE ITEMS WILL OCCUR.

CONSENT AGENDA:

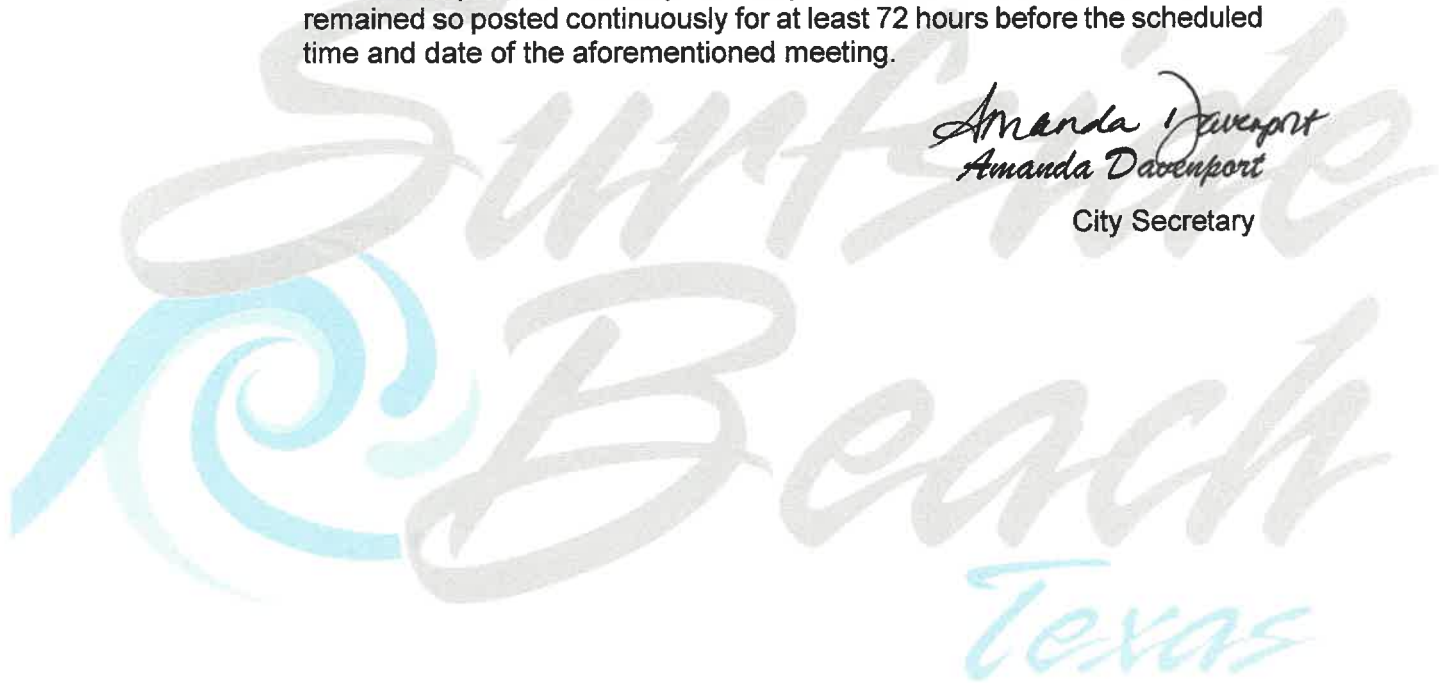
- A. Consider approval of minutes from the Council meeting on December 12, 2023.
 - B. Consider approval of accounts payable from December 2023.
 - C. Consider approval of St. Patrick's Day parade and all activities pertaining to St. Patrick's Day on March 16.
- 6) Discuss and take possible action on amending Sec 2 of the Surfside Beach Code of Ordinances to require appointed commission, committee and board chairs to be full time residents residing within the Village of Surfside Beach for at least 11 months out of the year during their term. *Mark Wilson*
 - 7) Discuss and take possible action to adopt Ordinance No. 2023.11.14 regarding lighting as submitted by the Planning Commission. *Bisso*

- 8) Discuss purchasing heavy equipment and other rentals. *Bisso*
- 9) Discuss and take action to approve Ordinance 2024.01.09 calling the 2024 Municipal Election and authorizing Mayor Bisso to enter into a contract with Brazoria County for election administration. *Bisso*
- 10) Adjourn

CERTIFICATION

I hereby certify that a true and correct copy of the above and foregoing "Notice of Meeting" by the City Council was posted on the front bulletin board of the City Hall of the Village of Surfside Beach, Texas. Said notice was posted Thursday, January 4, 2024 at or before 6:00 PM and remained so posted continuously for at least 72 hours before the scheduled time and date of the aforementioned meeting.

Amanda Davenport
Amanda Davenport
City Secretary



Minutes of Meeting of the City Council

Tuesday, December 12, 2023 – 7:00 PM

Village of Surfside Beach

1304 Monument Drive

Surfside Beach, TX 77541

1) CALL TO ORDER, QUORUM IN ATTENDANCE

Mayor Bisso called the meeting to order at 7:00 p.m. and noted that a quorum of City Council was in attendance with Robertson attending via zoom.

2) INVOCATION, PLEDGE OF ALLEGIANCE

Jalifi gave the invocation and Mayor Bisso led the Pledge of Allegiance.

3) Mayor/council/department head reports

Gerber – pleased to be here

Green-Prats – asked for an update regarding sending loose dogs to the SPCA

Parsch – the GLO has published the amendment to the Beach Access and Dune Plan in the Texas Register.

Mayor Bisso – gave an update regarding the groin project, the Stahlman Park repair bids, on the HGAC sewer grant the GLO is asking for more information again; Beach Drive walkovers; maintenance of Village owned buildings and inspections.

Chief – gave monthly PD report;

Erick Ingram – the number of calls for water issues has decreased drastically and public works is down two vehicles.

4) Business of visitors not on the agenda. None.

5) ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY, AND THE COUNCIL WILL ENACT THEM WITH ONE MOTION. UNLESS A COUNCIL MEMBER SO REQUESTS, NO SEPARATE DISCUSSION OF THESE ITEMS WILL OCCUR.

CONSENT AGENDA:

A. Consider approval of minutes from the Council meeting on November 14 and November 30, 2023.

B. Consider approval of accounts payable from November 2023.

C. Consider approval of the 2024 Employee Holidays

Motion was made by Gerber to approve the consent agenda as presented. The motion was seconded by Green-Prats and approved unanimously.

6) Discuss and take possible action to approve an expenditure from the Court Security Fund for officer salaries during warrant roundup. The officer salary is not to exceed \$20/hour per officer.

Motion was made by Gerber to approve the expenditure from the Court security fund for the payroll for officer salaries during warrant roundup. The motion was seconded by Parsch and approved unanimously.

- 7) **Discuss and take possible action to adopt Ordinance No. 2023.11.14 regarding lighting as submitted by the Planning Commission.**

Motion was made by Jaili to table this item. The motion was seconded by Gerber and approved unanimously.

- 8) **Discuss and take possible action to appoint Sean Britt to the Tourism committee.**

Motion was made by Jalifi to appoint Sean Britt to the Tourism committee. The Motion was seconded by Green-Prat and approved unanimously.

- 9) **Discuss and take possible action to join the 2024 Texas Rural Water Association.**

Motion was made by Gerber to join the 2024 Texas Rural Water Association. Motion was seconded by Green-Prats and approved unanimously.

- 10) **Discuss the successful event put on by our Historical Commission in honor of the 200th anniversary of the Texas Rangers, the awards ceremony, positive publicity garnered for our Village, and the ongoing efforts to provide Museum service to those who have limited mobility.**

This item was presented by Jon Gerber and Dortha Pekar.

- 11) **Discuss and take possible action to complete the duties of each of the Commissions of the Village of Surfside Beach.**

Motion was made by Green-Prats to table this item and send back to the city attorney. The Motion was made by Jalifi and approved unanimously.

- 12) **Adjourn**

Gregg Bisso, Mayor

Attest:

Amanda Davenport, City Secretary

**Village of Surfside Beach GF
Transaction List by Vendor
December 2023**

	Type	Date	Num	Memo	Amount
AMERICAN LAW ENFORCEMENT RADAR & TRAINING	Bill Pmt -Check	12/14/2023	5643	019241	-45.00
Antonio Hernandez.	Bill Pmt -Check	12/14/2023	5644	reimbursement 12/05/2023	-35.18
Association of Hispanic Municipal Officia	Bill	12/14/2023			-75.00
	Bill Pmt -Check	12/14/2023	5645		-75.00
AXON ENTERPRISE INC	Bill Pmt -Check	12/14/2023	5646	INUS207709	-2,335.50
Baker Donelson	Bill Pmt -Check	12/14/2023	5647	9174874	-469.00
BLUE RIBBON TACTICAL	Check	12/11/2023	5637		-6,751.85
	Bill Pmt -Check	12/20/2023	5673	12/19/2023	-4,265.20
BOUNDTREE MEDICAL, LLC	Bill Pmt -Check	12/14/2023	5648	85145625 & 85145628	-95.59
BRINKS	Bill Pmt -Check	12/14/2023	5649		-494.16
BTIS	Bill Pmt -Check	12/14/2023	5650	5061	-799.49
Chris Beall	Bill Pmt -Check	12/14/2023	5651	reimbursement from 10/02/2023	-64.00
Cintas	Bill Pmt -Check	12/14/2023	5652		-1,900.49
CivicPlus	Bill Pmt -Check	12/14/2023	5653		-2,384.80
	Bill Pmt -Check	12/20/2023	5674		-2,384.80
COMCAST	Bill Pmt -Check	12/20/2023	5675	8777 70 113 0262386	-124.49
Discount Tire	Check	12/21/2023	ach	49300	-252.05
Function 4, LLC	Bill Pmt -Check	12/14/2023	5654		-229.57
Gas and Supply	Bill Pmt -Check	12/14/2023	5655	38160487	-95.49
GRAVES, HUMPHRIES, STAHL, LIMITED	Bill Pmt -Check	12/14/2023	5656	11/01/2023 - 12/01/2023	-2,782.27
HARRIS COUNTY RADIO - SERVICES	Bill Pmt -Check	12/14/2023	5657	112132	-51.00
Helfman Ford	Check	12/11/2023	5640		-151,866.00
Henry Schein, Inc	Bill Pmt -Check	12/14/2023	5658		-151.39
IRS	Liability Check	12/07/2023	1207202390	74-2053043	-11,202.62
	Liability Check	12/11/2023	1211202390	74-2053043	-5,547.58
	Liability Check	12/21/2023	1221202390	74-2053043	-10,966.20
J & J Home Transformations	Check	12/11/2023	5639		-3,600.00
	Bill Pmt -Check	12/20/2023	5676	final balance left on invoice	-2,400.00
JANET SOLIS.	Bill Pmt -Check	12/14/2023	5659		-106.14
Jared Williamson.	Bill Pmt -Check	12/14/2023	5660	reimbursment 12/05/2023	-29.99
Juan Legorreta.	Bill Pmt -Check	12/14/2023	5661	Reimbursement 12/05/2023	-29.99
KONICA MINOLTA PREMIER FINANCE	Bill Pmt -Check	12/14/2023	5662		-210.66
LOWES	Bill Pmt -Check	12/20/2023	5677		-2,109.54
MATHESON TRI GAS INC	Bill Pmt -Check	12/14/2023	5663	0028631891	-606.47
	Bill Pmt -Check	12/20/2023	5678		-38.64
PATTON RITTER	Check	12/07/2023	1207202352		-1,500.00
	Check	12/07/2023	12072023		-1,000.00
PERFORMANCE TRANS & AUTO REPAIR IN	Bill Pmt -Check	12/14/2023	5664		-5,815.34

**Village of Surfside Beach GF
Transaction List by Vendor
December 2023**

	Type	Date	Num	Memo	Amount
PITNEY BOWES	Bill Pmt -Check	12/14/2023	5665		-188.60
QUILL CORPORATION	Bill Pmt -Check	12/14/2023	5666	6333848	-281.02
SANTA FE WATER SERVICES, LLC	Bill Pmt -Check	12/14/2023	5667	41704	-66.30
STATE COMPTROLLER	Check	12/13/2023	5641	2 QTR 2023 Criminal Court Costs	-44,522.52
STRYKER SALES CORPORATION	Bill Pmt -Check	12/14/2023	5668	10762336	-17,377.92
SUBURBAN PROPANE	Bill Pmt -Check	12/14/2023	5669	7905-518193	-101.75
Teresa Timms.	Check	12/11/2023	5636		-300.00
	Check	12/13/2023	5642		-450.00
	Check	12/28/2023	5681		-300.00
TML ADMINISTRATIVE SERVICES	Bill Pmt -Check	12/20/2023	5679		-651.00
TML GROUP INSURANCE	Bill Pmt -Check	12/06/2023	1206202301		-16,800.88
	Check	12/21/2023	ach		-19,439.30
TMRS	Check	12/11/2023	1211202392		-15,327.29
TX CHILD SPT SDU	Liability Check	12/07/2023	1207202391		-650.31
	Liability Check	12/21/2023	1221202391		-650.31
VERIZON	Bill Pmt -Check	12/14/2023	5670	9950080246	-448.21
VOSB VFD	Check	12/11/2023	5635		-5,140.00
WASTE CONNECTIONS	Bill Pmt -Check	12/14/2023	5671	VOID: 5131-7704436-001	0.00
Wittenburg Printing	Bill Pmt -Check	12/20/2023	5680	Painting on new PD vehicles	-2,500.00
Zultys	Bill Pmt -Check	12/14/2023	5672	MXv-006497	-411.08
					-348,496.98

VILLAGE OF SURFSIDE BEACH HF
Transaction List by Vendor

December 2023

Type	Date	Num	Memo	Amount
GovOS, INC.				
Bill Pmt -Check	12/14/2023	2445		-3,125.00
INTERNAL REVENUE SERVICE				
Liability Check	12/07/2023	1207202390	74-2053043	-323.04
Liability Check	12/11/2023	1211202390	74-2053043	-254.96
Liability Check	12/21/2023	1221202390	74-2053043	-340.40
Oscar Jalifi.				
Bill Pmt -Check	12/14/2023	2446	Reimbursement TML EDC	-1,339.76
THE ART OF PROFIT				
Check	12/07/2023	1207202302		-1,549.23
Check	12/21/2023	1221202302		-1,549.23
Tom Hines				
Bill Pmt -Check	12/14/2023	2443	Reimbursement	-525.61
Tri-Cors				
Check	12/28/2023	2447	ME122723	-516.00
Waste Connections				
Bill Pmt -Check	12/14/2023	2444		-248.78
				-9,772.01

VILLAGE OF SURFSIDE BEACH BF Transaction List by Vendor

December 2023

	Type	Date	Num	Memo	Amount
BCSS					
	Bill Pmt -Check	12/14/2023	2602		-2,028.00
IRS					
	Liability Check	12/07/2023	1207202390	74-2053043	-1,447.58
	Liability Check	12/11/2023	1211202390	74-2053043	-227.36
	Liability Check	12/21/2023	1221202390	74-2053043	-1,341.00
Mikelle Swartztrauber					
	Check	12/14/2023	2600		-100.00
Occupational Health Centers of the SW					
	Bill Pmt -Check	12/14/2023	2601		-87.00
TEXAS CHILD SUPPORT SDU					
	Liability Check	12/07/2023	1207202391	0010073128/53144	-286.62
					-5,517.56

VILLAGE OF SURFSIDE BEACH SF
Transaction List by Vendor
December 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Brazoria County Health Water Lab	Bill Pmt -Check	12/01/2023	3409	125	-300.00
Comcast				account	
	Bill Pmt -Check	12/01/2023	3410	8777705220012429	-284.53
DSHS CENTRAL LAB				Account	
	Bill Pmt -Check	12/01/2023	3411	#CEN.CD0160_092023	-276.99
IRS					
	Liability Check	12/07/2023	1207202390	74-2053043	-2,480.24
	Liability Check	12/11/2023	1211202390	74-2053043	-1,803.58
	Liability Check	12/21/2023	1221202390	74-2053043	-2,463.32
OREILLY AUTO PARTS					
	Bill Pmt -Check	12/01/2023	3412		-132.19
Sun Coast Resources Inc					
	Bill Pmt -Check	12/01/2023	3413	10236754	-3,789.39
Texas Commision on Environmental Quality					
	Bill Pmt -Check	12/01/2023	3414		-3,033.10
TJ LUBE STOP					
	Bill Pmt -Check	12/01/2023	3415		-296.98
United States Post Office					
	Bill Pmt -Check	12/20/2023	3419	Water bill postage	-1,000.00
USA Bluebook					
	Bill Pmt -Check	12/01/2023	3416		-510.52
WASTE CONNECTIONS					
	Bill Pmt -Check	12/01/2023	3417	3535417V131	-27,202.65
					-43,573.49

ORDINANCE NO. 2024.01.09

AN ORDINANCE OF THE VILLAGE OF SURFSIDE BEACH, TEXAS, CALLING THE ANNUAL GENERAL ELECTION OF OFFICERS FOR SAID VILLAGE; PROVIDING FOR A JOINT MUNICIPAL ELECTION AND DESIGNATING THE POLLING PLACE THEREOF; ESTABLISHING THE QUALIFICATION FOR CANDIDATES FOR OFFICE; PROVIDING FOR APPLICATIONS FOR CANDIDATES AND FIXING THE DEADLINE TO ACCOMPANY SUCH APPLICATIONS; PROVIDING FOR THE QUALIFICATIONS OF ELECTORS; APPOINTING OFFICERS OF SAID ELECTION AND THE COMPENSATION TO BE PAID TO THE ELECTION JUDGE AND CLERKS; AND CONFIRMATION BY THE MAYOR OF SAID VILLAGE OF THE ACTION TAKEN BY THIS ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE VILLAGE OF SURFSIDE BEACH, TEXAS:

SECTION ONE (1) – ANNUAL GENERAL ELECTION CALLED.

Pursuant to provisions of Section 22.03, Texas Local Government Code, the Mayor and City Council of the Village of Surfside Beach, Texas hereby order that a joint election shall be held in and throughout the Village of Surfside Beach, Texas, on the 4th day of May, 2024, between the hours of 7:00 o'clock A.M. and 7:00 o'clock P. M., for the purpose of electing the following named officers of the Village to office, to-wit:

Mayor and Two (2) Aldermen-at-large positions of which are presently held by Gregg Bisso , Sean Robertson and Jonathan Gerber, respectively.

SECTION TWO (2) – MUNICIPAL ELECTION PRECINCT AND POLLING PLACE.

For the purpose of the annual general election called by this Ordinance, the entire Village of Surfside Beach, Texas, shall constitute one (1) Municipal election precinct and the polling place therefore shall be the Surfside Beach City Hall, located at 1304 Monument Drive, within the Corporate Limits of said Village and all other voting locations as prescribed by the Brazoria County Election Clerk throughout Brazoria County.

SECTION TWO (2) – CANDIDATE ELIGIBILITY AND APPLICATIONS.

Everyone who is a U.S. Citizen, has attained the age of eighteen (18) years, who is a registered voter in the Village, who has resided within the State for a period of twelve (12) months and for six (6) continuous months within the Incorporated Limits of the Village of Surfside Beach, Texas preceding the last day on which a candidate's application for a place on the ballot could be delivered to the City Secretary, (including other requirements of the Texas Election Code Section 141.001) shall be eligible to become a candidate for the office of Alderman-at-Large. or (12) continuous months for the office of Mayor, of the Village of Surfside Beach, Texas, by filing a sworn application in writing containing the matters set out in Section 141.031, Texas Election Code, with the City Secretary of the Village of Surfside Beach, Texas, no sooner than January 17, 2024, and no later than February 16, 2024.

SECTION FOUR (4) – ELECTORS.

Every person eligible to vote under the provisions of Section 22.03, Texas Local Government Code who is a resident of the Village of Surfside Beach, Texas, and who is registered to vote in the precinct where and on the day on which he or she votes shall be entitled to vote at said election.

SECTION FIVE (5) – OFFICER OF ELECTION AND COMPENSATION THEREOF.

Brazoria County Clerk's Elections Department shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The County Clerk shall make emergency appointments of election officials if necessary. Upon request by the County Clerk, the Village of Surfside Beach agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish). The rate of pay of the judge who actually presides at said election shall be at an hourly rate of \$14.00. Each election clerk will receive compensation at an hourly rate of \$12.00.

SECTION SIX (6) - EARLY VOTING.

The Mayor and City Council of the Village of Surfside Beach, Texas, agree to conduct joint early voting and to appoint the County Clerk as the Early Voting Clerk in accordance with Chapter 32 of the Texas Election Code. The Mayor and City Council of the Village of Surfside Beach agrees to appoint the County Clerk's permanent county employees as deputy early voting clerks. The Village further agrees that each Early Voting Location will have an "Officer in Charge" who will receive compensation at an hourly rate of \$14.00. The clerks at each location will receive compensation at an hourly rate of \$12.00.

As Early Voting Clerk, the County Clerk shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Applications for voting by mail should be mailed, to be received no later than the close of business (5:00 pm) on April 23, 2024. Any requests for early voting ballots to be voted by mail received by the Village of Surfside Beach shall be forwarded immediately by fax or courier to the County Clerk's Election Department for processing. If faxed, the original should be forwarded to the County Clerk's Election Department.

The County Clerk's Election Department shall, upon request, provide the Village of Surfside Beach and/or the general public with a copy of the early voting report, as well as a cumulative final early voting report following the election. Early voting in person begins on April 22, 2024 and ends on April 30, 2024.

Brazoria County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the County Clerk's Election Department, shall appoint two or more additional members to constitute the EVBB. The County Clerk's Election Department shall determine the number of EVBB members required to efficiently process the early voting ballots.

SECTION SEVEN (7) – METHOD OF VOTING AND CONDUCTING ELECTION.

All early voting and all voting on the day named above for the holding of said general annual election shall be by means of the voting system available from the voting machine department of Brazoria County, Texas. This manner of holding said election will be governed by the laws of the State of Texas

governing general elections and as provided in this ordinance. The County Clerk's Election Department of Brazoria County, Texas, is hereby authorized and directed to procure the necessary supplies for said election, to make arrangements within the voting machine department of Brazoria County, Texas, and is further authorized and directed to do and perform any and all other acts required by the Texas Election Code conducting Joint Municipal Elections and to do and perform any and all other acts required by the applicable laws of the United States of America.

SECTION EIGHT (8) – NOTICE OF ELECTION.

The Mayor of the Village of Surfside Beach, Texas, is hereby authorized and directed to issue notice of said election, to cause the same to be posted for at least ten (10) days before the date named above for the holding of said joint general annual election at the place within the Incorporated Limits of the Village of Surfside Beach, Texas, normally used to post notices of meetings of the City Council and to be published in the *Brazosport Facts*, a newspaper published in the City of Clute, Brazoria County, Texas, having a general circulation within the Corporate Limits of said Village, not less than ten (10) nor more than thirty (30) days before the date named above for the holding of said general annual election.

SECTION NINE (9) – RATIFICATION AND CONFIRMATION BY MAYOR.

By signing this Ordinance, the undersigned Mayor of the Village of Surfside Beach, Texas, hereby ratifies and confirms as his action all matters herein above recited which by law come within his jurisdiction.

SECTION TEN (10) – EFFECTIVE DATE.

This Ordinance shall be effective immediately upon its passage and approval.

READ, PASSED AND APPROVED this 9th day of January 2024.

Gregg Bisso, Mayor
Village of Surfside Beach, Texas

ATTEST:

Amanda Davenport, City Secretary
Village of Surfside Beach, Texas