

Planning on Making Your Home A Vacation Rental?

Here's what you need to know:

1. The State of Texas requires you to collect a 6% Occupancy Tax from any guests that are renting your home for less than 30 days.
2. The Village of Surfside Beach requires you to collect a 4% Occupancy Tax from any guests that are renting your home for less than 30 days.
3. You are **required** to register your property with the Village of Surfside Beach BEFORE you advertise your home.

So, You've Made the Decision to Rent Out Your Home,

Your next steps are:

Step 1: REGISTER

Go to <http://surfsidetx.org/page/city.hoteltax> and print out the Village Certificate of Registration Form. Fill it out and bring or mail to Surfside City Hall along with your \$50.00 registration fee.

Your home will then be assigned a registration number.

Step 2: ADVERTISE

You can advertise your home on any site you wish, just remember to make sure your Surfside registration number is visible.

Step 3: CHARGE

When your guests pay their rental fees, they must pay an additional 10%, this will be remitted to the State of Texas AND the Village of Surfside.

For example: Your guest is staying for 4 nights at \$250.00 per night. The total charge would be \$1,000.00 plus \$100.00 in occupancy tax., The guest pays \$1,100.00 and you take the \$100.00 out, remit \$60.00 to the State and \$40.00 to the Village of Surfside.

Step 4: REMIT

This must be submitted along with a tax report form on or before the 20th day of the month following the end of the quarter.

	Quarter End Date:	Payment Due by:
1 st	March 31 st	April 20 th
2 nd	June 30 th	July 20 th
3 rd	September 30 th	October 20 th
4 th	December 31 st	January 20 th

What if I had no renters the whole quarter?

Even if you had no reported income in the quarter, you are still required to submit a tax report form and claim zero income.

I want to use AirBNB, VRBO, Homeaway or similar vacation site.

Awesome! But before you do, you need to know that these sites remit tax to the State but NOT to the Village of Surfside. You will be responsible for paying these every quarter.



Don't worry, you can always call Kennedy at City Hall if you need help!

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